

Executive Headteacher: Mr S Atkinson **Head of School:** Mrs G Sherwin

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Parent consultation meetings (Year R- Year 6)

Tuesday 12th October

Dear parents and carers,

Our first term has almost zoomed by and the teachers are keen to discuss with you what your child is achieving and how they can improve their learning further.

This year, we can hold face to face meetings in classrooms with you. The rooms will be well ventilated, we will ask you to sit socially distanced and that you wear a mask whilst in the school building. This is all to keep our school community safe.

You will be able to sign up for your appointment in the usual way (for our new parents, this is via a sign-up sheet that the teachers will start to bring out with them at the end of the day on Monday).

Appointments will be available from 2pm until 7pm with each appointment lasting for 8 minutes. We ask that you raise any concerns that you have in the normal way, ahead of the meeting, so that we can make sure that meetings run to time. Teachers will use timers to ensure that they stick to time and don't keep anyone waiting.

All children will need to be collected at 1.30pm on this day. For those collecting from multiple gates, teaching assistants will stay with your children while you navigate your way to them.

What do I need to do?

- Book an appointment with your child's teacher from Monday 4th October;
- Pick your child up at 1.30pm on Tuesday 12th October,
- Attend the booked appointment on Tuesday 12th October.

Thank you for your continued support,

Mrs G Sherwin

Head of School



